Celebrating Women in Science & Engineering Grant Program

APPLICATION FORM

1. Contact Person’s Name and Title:

Name
Title

2. Contact Person’s Address:

Bldg./Rm.# ________________________________
E-mail ________________________________
Work phone ________________________________

3. Department Receiving Funds or name of student/student group and Faculty Advisor:

________________________________________________________________________

4. Title of Proposal:

________________________________________________________________________

5. Total Amount Requested: _______________________

I agree to abide by the conditions and reporting requirements of the WISELI Celebrating
Women in Science & Engineering Grant Program guidelines. (See next page for conditions
and reporting requirements)

Applicant’s Signature ___________________________ Date ___________________________

Departmental/Faculty Advisor Endorsement: I endorse this proposal and affirm the
availability of the necessary facilities and space to host these events. If funding is
awarded, I will assume responsibility for any expenses beyond the amount of the award.

Print Dept.Chair/Faculty Advisor’s Name ___________________________ Chair/Faculty Advisor Signature ___________________________

Send this completed form, with your proposal and budget, to: WISELI, 2107 Mechanical Engineering, 1513
University Avenue, Madison, WI 53706. If you prefer, you may submit your proposal package by fax to 265-5290;
or by email to: efine@wisc.edu.
Celebrating Women in Science & Engineering Grant Program

CONDITIONS AND REPORTING REQUIREMENTS:

1. Recipients of the Celebrating Women in Science and Engineering grants must acknowledge WISELI as a co-sponsor in any advertisements and/or announcements of their events. WISELI will provide grantees with a copy of our logo to use in advertising events.

2. The grantee must provide to WISELI the name of confirmed speaker/s, the date/s of the scheduled event/s, and a tentative agenda before funds are disbursed. WISELI faculty and staff may wish to meet with some of the invited speakers, include them in WISELI’s programmatic activities, or post an announcement of their visit on the WISELI website or listserve. WISELI will work with the grantee to arrange this.

3. Awarded funds must be used before the end of the 2010-2011 academic year. Any unused funds will be returned to the pool of funds available for the next round of proposals.

4. The grantee may choose to use the supplementary evaluation questions provided to create their own evaluation forms for the event.

5. The grantee **must** complete the attached evaluation form and return it to WISELI within 4 weeks of the program’s end.
Celebrating Women in Science and Engineering Grant Program

EVALUATION FORM – page 1

Name of Grant Recipient: _________________________________________________

Title of Program:_________________________________________________________

Name of Speaker/s:_______________________________________________________

Date of Event/s: _________________________________________________________

<table>
<thead>
<tr>
<th>Event/s Held:</th>
<th># Attendees</th>
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<tbody>
<tr>
<td>☐ Lecture</td>
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<td>☐ Brown Bag Presentation</td>
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</table>
Please provide a brief description of the program and all events held. Please include a description of the topics discussed at each event, the audience each event attracted (eg. faculty, postdocs, graduate students, etc.), and how the speaker/s interacted with those who attended the event/s.

Please describe your assessment of the reactions/responses of event attendees to the speaker and/or events held:

Please describe the ways in which the speaker and the events held helped to promote the participation and advancement of women in science and engineering.
What were the best aspects of the speaker/s visit?

If you had the chance to plan this program again, what would you have done differently? What could WISELI have done differently