WISELI offers a two-session workshop series for chairs and members of search committees. This workshop series aims to help search committees run effective and efficient searches, recruit excellent and diverse applicants, conduct fair and thorough reviews of candidates, and successfully hire selected candidates for available positions. Both sessions rely on active learning principles and encourage small groups of search committee members to learn from each other’s experiences. Each session is described below:

**Session 1:** We will share strategies for running an effective and efficient search, discussing diversity with search committee members, actively recruiting a diverse and highly qualified pool of candidates, increasing awareness of unconscious assumptions and their influence on the evaluation of candidates, and sharing strategies for minimizing the influence of unconscious bias.

**Session 2:** Participants will report on their recruitment efforts, their satisfaction with the diversity and excellence of their applicant pool, and on how their committees relied on information from research on bias and assumptions. This session will focus on how to run fair and effective interviews and on-campus visits for final candidates, revisit issues related to the evaluation of these candidates, and discuss strategies for successfully hiring selected candidates.

**WHO SHOULD ATTEND:** Search Committee Chairs; Search Committee Members; Department Chairs; Administrators assisting search committees.

**WHEN & WHERE:** To accommodate scheduling needs, each session is offered on two different dates (all sessions take place in Rm 2180, Mechanical Engineering (1513 University Ave):

- **Session 1A:** Thursday, September 18, 2014; 9:30-11:30 am **OR**
- **Session 1B:** Tuesday, September 30, 2014; 2:00-4:00 pm

AND

- **Session 2A:** Thursday, December 4, 2014; 9:30-11:30 am **OR**
- **Session 2B:** Tuesday, December 9, 2014; 2:00-4:00 pm

**REGISTRATION IS REQUIRED.** Please register for **ONE Session 1 AND One Session 2 at:**
http://wiseli.engr.wisc.edu/hiring/CrossCollege_Registration.php

*(Please complete your registration for both sessions at least one week before the date of the first session you will attend: by Sept. 11 for Session 1A, and by Sept. 16 for Session 1B)*

**NOTE:** If you cannot attend either session, please contact Eve Fine (efine@wisc.edu) for additional options.

**QUESTIONS:** Please contact Eve Fine (efine@wisc.edu or 263-1196)