



## SEARCHING FOR EXCELLENCE AND DIVERSITY: A Workshop Series for L&S Search Committees

In collaboration with L&S Office of the Dean, WISELI offers a two-session workshop series for chairs and members of search committees. These two sessions aim to help search committee chairs run effective and efficient search committees, recruit excellent and diverse applicants, conduct fair and thorough reviews of candidates, and successfully hire selected candidates for available positions. Both sessions rely on active learning principles and encourage small groups of search committee chairs to learn from each other's experiences. Each session is described below:

**Session 1:** We will share strategies for running an effective and efficient search, discussing diversity with search committee members, actively recruiting a diverse and highly qualified pool of candidates, and increasing awareness of unconscious assumptions and their influence on the evaluation of candidates.

**\*\*New : Learn about new campus resources for recruiting applicants and for hiring underrepresented faculty members.**

**Session 2:** Participants will report on their recruitment efforts, their satisfaction with the diversity and excellence of their applicant pool, and on how their committees relied on information from research on bias and assumptions. This session will focus on how to run fair and effective interviews and on-campus visits for final candidates, revisit issues related to the evaluation of these candidates, and discuss strategies for successfully hiring selected candidates.

**WHO SHOULD ATTEND:** Search Committee Chairs; Search Committee Members; Department Chairs; Administrators assisting search committees.

Each search committee should send at least one member (preferably the committee chair) to attend **both** Session 1 and Session 2. If the search committee chair cannot attend or has already attended this workshop series, another faculty member serving on the committee should attend. It is preferable to have the same individual attend both sessions. If this is not possible, a different member of the search committee can attend the second session—if they have been briefed by the person attending the first session.

**WHEN:**

**Session 1: Friday, September 23, 9:30-11:30am; Room 4207, Helen C. White Hall**

**Session 2: Friday, December 9, 9:30-11:30am; Room 4207, Helen C. White Hall**

**REGISTRATION IS REQUIRED.** Please register for **BOTH** sessions.

If you cannot attend either or both L&S sessions, you may attend one or both of our [cross-college session/s](#). Dates and registration information for the campus-wide sessions are available at: [http://wiseli.engr.wisc.edu/hiring/Campus\\_2011.pdf](http://wiseli.engr.wisc.edu/hiring/Campus_2011.pdf)

Please register **by Friday, September 16** by linking to the [OHRD registration site](#).

**QUESTIONS:** Please contact Eve Fine ([efine@wisc.edu](mailto:efine@wisc.edu) or 263-1196).