



Celebrating Women in Science & Engineering Grant Program

APPLICATION FORM

1. Contact Person's Name and Title:

Name Title

2. Contact Person's Address:

Bldg./Rm.# _____

E-mail _____

Work phone _____

3. Department Receiving Funds or name of student/student group and Faculty Advisor:

4. Title of Proposal:

5. Total Amount Requested: _____

I agree to abide by the conditions and reporting requirements of the WISELI Celebrating Women in Science & Engineering Grant Program guidelines. (See next page for conditions and reporting requirements)

Applicant's Signature

Date

Departmental/Faculty Advisor Endorsement: **I endorse this proposal and affirm the availability of the necessary facilities and space to host these events. If funding is awarded, I will assume responsibility for any expenses beyond the amount of the award.**

Print Dept.Chair/Faculty Advisor's Name

Chair/Faculty Advisor Signature

Send this completed form, with your proposal and budget, to: WISELI, 2640 Engineering Hall, 1415 Engineering Drive, Madison, WI 53706. If you prefer, you may submit your proposal package by fax to 265-5290; or by email to: efine@wisc.edu.



Celebrating Women in Science & Engineering Grant Program

CONDITIONS AND REPORTING REQUIREMENTS:

1. Recipients of the Celebrating Women in Science and Engineering grants must acknowledge WISELI as a co-sponsor in any advertisements and/or announcements of their events. WISELI will provide grantees with a copy of our logo to use in advertising events.
2. The grantee must provide to WISELI the name of confirmed speaker/s, the date/s of the scheduled event/s, and a tentative agenda before funds are disbursed. WISELI faculty and staff may wish to meet with some of the invited speakers, include them in WISELI's programmatic activities, or post an announcement of their visit on the WISELI website or listserv. WISELI will work with the grantee to arrange this.
3. Awarded funds must be used before the end of the 2007-2008 academic year. Any unused funds will be returned to the pool of funds available for the next round of proposals.
4. The grantee may choose to use the supplementary evaluation questions provided to create their own evaluation forms for the event.
5. The grantee **must** complete the attached evaluation form and return it to WISELI within 4 weeks of the program's end.



Celebrating Women in Science and Engineering Grant Program

EVALUATION FORM – page 1

Name of Grant Recipient: _____

Title of Program: _____

Name of Speaker/s: _____

Date of Event/s: _____

Event/s Held:	# Attendees
<input type="checkbox"/> Lecture	
<input type="checkbox"/> Brown Bag Presentation	
<input type="checkbox"/> Dinner	
<input type="checkbox"/> Reception	
<input type="checkbox"/> Other:	
<input type="checkbox"/> Other:	
<input type="checkbox"/> Other:	

Celebrating Women in Science and Engineering Grant Program
EVALUATION FORM – page 2

Please provide a brief description of the program and all events held. Please include a description of the topics discussed at each event, the audience each event attracted (eg. faculty, postdocs, graduate students, etc.), and how the speaker/s interacted with those who attended the event/s.

Please describe your assessment of the reactions/responses of event attendees to the speaker and/or events held:

Please describe the ways in which the speaker and the events held helped to promote the participation and advancement of women in science and engineering.

**Celebrating Women in Science and Engineering Grant Program
EVALUATION FORM – page 3**

What were the best aspects of the speaker/s visit?

If you had the chance to plan this program again, what would you have done differently? What could WISELI have done differently