Questions to Ask, People to Know

1. Questions to ask yourself
   - What size lab do I want to lead?
   - What are my production goals for the next 6mo, 1yr, 2yr?

2. People to know, and questions to ask them
   - maintenance folks in dept. and building manager re: renovations, equipments upkeep, specialized requests
     Q: Is there a list of departmental equipment and facilities?
   - department chairs and division chiefs
   - full professors within your own department
   - colleagues who have a good understanding of any health and safety risks associated with your research
     Q: What university policies and procedures should I be aware of?
     Q: What licenses/permits and safety training do members of my lab need?
   - department business manager and administrators
     Q: How do I purchase lab equipment and supplies?
     Q: How do I track grant expenditures?
     Q: What vendors do we have contracts with?
   - colleagues with whom a research collaboration is possible
   - other faculty who have recently started labs in your department
     Q: Is there equipment you might be interested in sharing?
     Q: Do you have a list of lab supplies purchased to start up your lab?
   - senior technicians in other labs
     Q: Where can you purchase XXX for the best price?
     Q: Is there anyone on campus who has XXX piece of equipment?
   - mentoring committee – establish this as soon as possible!
     Q: grant opportunities, small pots of money available on campus
     Q: tenure expectations